



## **POLICY: Loving Garland Green Meeting Notes.**

It is the policy of Loving Garland Green to record notes for all our meetings as a matter of public record. Our Secretary, Cary Majors records these notes. When he is unable to attend, either a recording of the meeting will be made, or one of the members will be appointed to take the notes.

These meeting notes will be sent to members two days prior to the next meeting to allow time for members to review prior to the scheduled Monday meeting.